



NORLANDS SEEKS A LIVE-IN CARETAKER

The Washburn-Norlands Living History Center is seeking a live-in caretaker. The anticipated start time for this position is late June. The Caretaker is responsible for daily animal care, housekeeping duties, general buildings and grounds maintenance, seasonal farm chores, event preparation and clean up, and the general care, cleanliness, and safety of the overall site. The Caretaker monitors site security by being onsite and observant, especially evenings, weekends, and when the site is closed, and monitors the function of the security and fire alarm system and regularly assesses that buildings are secure.

The position reports to the Executive Director and works cooperatively with the Farm Manager.

The Caretaker is responsible for the following tasks, which will vary with the seasons and with the uses of the site. The role requires an average of 15-18 hours per week labor (60-72 hours per month) as follows:

- Feeding and watering animals twice per day, grooming and medicating as necessary. Currently the Norlands has a team of oxen, sheep, pigs, chickens and two barn cats. Dairy cows will be added soon and caretaker will be responsible for milking.
- Cleaning animal pens and stalls
- Assisting with seasonal farm chores, such as raking, weeding, and putting in hay
- Shoveling snow and keeping all walkways and ramps free of obstacles
- Performing light maintenance and painting
- Weekly building checks on the weekends
- Cleaning buildings on a weekly basis and as needed for school programs and special events – sweeping and washing floors, removing rubbish, and cleaning bathrooms and privies. The caretaker does all program and event laundry, sometimes on a daily basis depending on program schedule. Other cleaning tasks may be assigned.
- Representing Norlands in a positive manner to the general public and providing hospitality for periodic overnight guests in the Farmer's Cottage.
- Following all Norlands' personnel policies and protocols for use of the grounds and site safety
- Some weekend work is required to staff special events and facility rentals and weddings.
- Odd jobs and other duties as assigned

QUALIFICATIONS

- Experience and skill working with livestock
- An appreciation for history, historic preservation, or farming. Experience maintaining or restoring historic properties, a plus
- Self-starter with a positive attitude
- Exceptional work ethic and attention to detail.

- Ability to meet the physical demands of the position and perform farm work both indoors and out. This includes lifting a minimum of 50 pounds; using ladders; standing for long periods of time; walking over uneven surfaces; working outdoors in all types of weather.
- Submit to, and pass, a criminal and child abuse background check.

COMPENSATION: Rent-free housing in a 1-bedroom apartment and utilities (heat, electricity, laundry, wi-fi) in exchange for a minimum 15-18 hours labor per week. Some housing restrictions apply. No smoking and no pets allowed.

TO APPLY:

Mail or email a letter of interest with resume and contact information for three professional references to

Sheri Leahan, Executive Director
Washburn-Norlands Living History Center
290 Norlands Road
Livermore, ME 04253

Email: norlands@norlands.org

No phone calls, please. Applications are accepted on a rolling basis until position is filled.